

Government of the People's Republic of Bangladesh  
Government Employee Management System (GEMS)  
Ministry of Public Administration  
Bangladesh Secretariat, Abdul Gani Road, Dhaka-1000

**Expression of Interest (EOI)**

For “Hiring IT Consultants for Government Employee Management System (GEMS)” program

Ministry/Division	:	Ministry of Public Administration
Agency	:	Ministry of Public Administration
Procuring Entity Name	:	Program Director, Government Employee Management System (GEMS)
Procuring Entity Code	:	Not used at present
Procuring Entity District	:	Dhaka
Expression of Interest for Selection of	:	Individual Consultant (National) (Time-Based)
EOI Ref No and Date	:	05.00.0000.217.16.006.22.30 Date: 07/04/2022

<b>KEY INFORMATION</b>		
Procurement Sub-Method	:	Selection of Individual Consultants (SIC)

<b>FUNDING INFORMATION</b>		
Budget and Source of Funds	:	GoB

<b>PARTICULAR INFORMATION</b>		
Program Name	:	Government Employee Management System (GEMS)
Scheme Name	:	-

EOI Closing Date and Time	:	EOI shall be submitted on or before <b>2:00 pm, 27/04/2022</b> mentioning the post in a sealed envelope to the office of Program Director (PACC, Room No-105, Building-3, Ministry of Public Administration, Bangladesh Secretariat, Abdul Gani Road, Dhaka-1000)
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**INFORMATION FOR APPLICANT**

Title Of Service	No. of Service	Minimum Qualification	Minimum General Experience	Brief Description of Assignment
Team Leader (IT)	1	Graduation in computer Science/Computer Science and Engineering/Electrical and Electronics Engineering/ Information and Communication Technology, preferably post graduation/higher education in the related subjects	Minimum 12 years' experience in IT field; at least 5 years in Managing an IT team. Experience in developing and implementing IT systems for government organizations	Plan and Supervise Government Employee Management System (GEMS) design, development, quality assurance, testing, Implementation and Maintenance. Lead the IT consultants /staffs and assign them day to day work for GEMS. And other assigned related tasks by the Programme Director.
Senior Consultant (Analyst)	1	Graduation in computer Science/Computer Science and Engineering/Electrical and Electronics Engineering/ Information and Communication Technology, preferably post graduation/higher education in the related subjects	Minimum 10 years' experience in software development. 5 years' experience in business analysis preferably in government office. Capable to develop software in any language as per organizational need.	Business analysis, coding programme and documentation for GEMS. And other assigned related tasks by the Programme Director and Team Leader (IT)
Senior Consultant (Database Designing)	1	Graduation in computer Science/Computer Science and Engineering/Electrical and Electronics Engineering/ Information and Communication Technology, preferably post graduation/higher education in the related subjects	Minimum 10 years' experience in IT field. Experience in developing and implementing IT system for government organization.	Writing programming code and database designing for GEMS database.
Senior Consultant (Software developer)	1	Graduation in computer Science/Computer Science and Engineering/Electrical and Electronics Engineering/ Information and Communication Technology, preferably post graduation/higher education in the related subjects	Minimum 10 years' experience in software development preferably in government office. Capable to develop software in any language as per organizational need.	Coding and implementing GEMS
Junior Consultant (Software/ Apps developer)	1	Graduation in computer Science/Computer Science and Engineering/Electrical and Electronics Engineering/ Information and Communication Technology.	Minimum 3 years' experience in software development preferably in government office. Capable to develop software in any languages per organizational need.	Coding and implementing GEMS
Junior Consultant (UI/UX)	1	Graduation in computer Science/Computer Science and Engineering/Electrical and Electronics Engineering/ Information and Communication Technology.	Minimum 5 years' experience in IT with 1 year experience UI/UX design.	Designing graphical user interface of GEMS.

Other Details (if applicable)	:	Request for Application (RFA) will be distributed to the short listed candidates.
Association with foreign firms is	:	Not Applicable

**EOI Detail Information**

Phasing Of Services	Location	Start Date	Completion Date
Single: Time Based	Dhaka	July 2022	As per contract

**PROCURING ENTITY DETAILS**

Name of Official Inviting EOI	:	Md. A. Razzaque Sarker
Designation of Official Inviting EOI	:	Joint Secretary & Program Director, Government Employee Management System (GEMS)
Address of Official Inviting EOI	:	Ministry of Public Administration, Bangladesh Secretariat, Abdul Gani Road, Dhaka-1000
Contact details of Official Inviting EOI	:	Cell: 01712803934, Phone : 02-55100512 , Email : <a href="mailto:paccbr@mopa.gov.bd">paccbr@mopa.gov.bd</a>
Detail information available in the website	:	<a href="http://www.mopa.gov.bd">www.mopa.gov.bd</a>

**The procuring entity reserves all the right to accept or reject any or all EOIs**



07/04/2022

**(Md. A. Razzaque Sarker)**

Program Director (Joint Secretary)  
Government Employee Management System (GEMS)  
Ministry of Public Administration  
Website: [www.mopa.gov.bd](http://www.mopa.gov.bd)